DEPARTMENT OF THE ARMY
U.S. ARMY HUMAN RESOURCES COMMAND
1600 SPEARHEAD DIVISION AVENUE DEPARTMENT 472
FORT KNOX, KY 40122-5407

AHRC-PDV-PE (RN 600-8-19h) 17 January 2025

MEMORANDUM FOR United States Army, Promotion Work Centers

SUBJECT: HQDA Promotion Point Cutoff Scores for 1 February 2025 and Semi-Centralized Reminders and General Information for the United States Army Reserve, Active Guard Reserve

1. **Reference(s):**

a. Army Regulation (AR) 600-8-19, Enlisted Promotions and Demotions - Published on 21 June 2024, effective date 21 July 2024 (Click **HERE**).

b. Memorandum, DAPE-ZA, Suspension of Temporary Promotions and Select-Train-Educate-Promote (STEP) Policy, dated 02 May 2024 – (Click **HERE**)

2. **Work Analysis and Integration.**

a. **Purpose:** To reinforce current procedures concerning the above subject.

b. **Function:** Enlisted Promotions and Demotions.

c. **Task:** Process monthly Headquarters, Department of the Army (HQDA) promotion point cutoff scores and enlisted promotion information.

3. Eligible Soldiers who meet the following criteria may appear before a promotion board between 10 December 2024 through 26 December 2024 as follows:

a. To Staff Sergeant (SSG) must graduate Basic Leader Course (BLC) prior to board appearance, in accordance with (IAW) reference b (cited above).

b. To SSG **primary** zone: Sergeant (SGT) with minimum 70 months' time in service (TIS) and 16 months' time in grade (TIG).

c. To SSG **secondary** zone: SGT with minimum 46 months TIS and 6 months TIG.

d. To SGT there is no Professional Military Education (PME) requirement for board appearance, IAW reference b (cited above).

e. To SGT **primary** zone: Corporal (CPL) /Specialist (SPC) with minimum 34 months TIS and 10 months TIG.

f. To SGT **secondary** zone: CPL/SPC with minimum 16 months TIS and 4 months TIG.

g. Soldiers must meet all eligibility criteria IAW AR 600-8-19, Table 3-1 and reference b (cited above).

4. Soldiers (including Soldiers currently in the rank of SGT under the provisions of Mandatory List Integration (MLI)) who are otherwise eligible, held recommended list status and have all supporting data entered into the systems of record as of 26 December 2024 who meet or exceed the cutoff score as they appear beginning on page 6, and the criteria listed below, may be promoted effective 1 February 2025 as follows:

a. To SSG must graduate BLC before they are eligible for consideration for promotion pin-on to SSG, IAW reference b (cited above).

b. To SSG **primary** zone: SGT with minimum 72 months TIS and 18 months TIG.

c. To SSG **secondary** zone: SGT with minimum 48 months TIS and 8 months TIG.

d. To SSG **MLI**: SGT with minimum 84 months TIS and 24 months TIG.

e. To SGT there is no PME required for promotion pin-on to SGT, IAW reference b (cited above).

f. To SGT **primary** zone: CPL/SPC with minimum 36 months TIS and 12 months TIG.

g. To SGT **secondary** zone: CPL/SPC with minimum 18 months TIS and 6 months TIG.

h. Soldiers must meet all eligibility criteria IAW AR 600-8-19, Paragraph 5-5, a, and reference b (cited above).

BY THE ORDER OF THE SECRETARY OF THE ARMY:

DAVID P. LITTLE
SGM, USA
Chief, Enlisted Promotions
Promotions Branch

REMINDERS/GENERAL INFORMATION:

1. **Suspension of Temporary Promotions and Select-Train-Educate-Promote (STEP) Policy, dated 02 May 2024**. The Army G1, Directorate of Military Personnel Management (DMPM), announced significant changes to the enlisted promotion policy within this memorandum – Click **HERE**. This policy change is effective the promotion month June 2024. As a companion tool, the US Army Human Resources Command (HRC), published an **updated** version of the Frequently Asked Questions – Click **HERE**.

2. **Weapon Qualification – Expiration Dates Enforced.** Effective with 01 May 2024 promotion month, Soldiers will lose promotion points under their Weapon Qualification, if date is greater than policy cited within AR 600-8-19, Paragraph 3-15, Sub-Paragraph a, (2). Qualification scores exceeding 24 months will not be awarded promotion points. The loss of these promotion points will NOT be grounds to seek an Administrative System Corrections (ASC) – Reference: AR 600-8-19, Paragraph 3-23.
HRC Address - Click **HERE**.

3. **Army Combat Fitness Test (ACFT) – Expiration Dates Enforced**. Effective with 01 June 2024 promotion month, Soldiers will lose promotion points under their ACFT, if score date is greater than policy cited within AR 600-8-19, Paragraph 3-15, Sub-Paragraph c. ACFT score dates exceeding 12 months will not be awarded promotion points. The loss of these promotion points will NOT be grounds to seek an ASC – Reference: AR 600-8-19, Paragraph 3-23.

4. **Defense Language Proficiency Test (DLPT) – Expiration Dates Enforced**. Effective with 01 June 2024 promotion month, Soldiers will lose promotion points under their DLPT, if score date is greater than policy cited within AR 600-8-19, Paragraph 3-18, Sub-Paragraph f. DLPT score dates exceeding 12 months will not be awarded promotion points. The loss of these promotion points will NOT be grounds to seek an ASC – Reference: AR 600-8-19, Paragraph 3-23.

5. **HRC Junior Enlisted Promotions (JEP) – Job Aids / Information Papers**. In an effort to provide the field guidance related to current trends and corrective actions, HRC JEP has published several job aids / information papers. A central page has been posted to the Mil.Suite web forum, S1 Net (Click **HERE**).

6. **AR 600-8-19,** Enlisted Promotions and Reductions - An updated version of AR 600-8-19 is available via the APD internet web address cited below. This updated version is dated **21 June 2024** with an effective date of **21 July 2024**. To obtain a copy click **HERE**.

7. **HRC Junior Enlisted Promotions / Posted Enlisted Promotion Informational Slide Presentation, as of 06 June 2024**. Informational brief is posted to the HRC web for “Enlisted Promotions G1 S1 Training Slides as of 06 June 2024”, **CLICK HERE**.

8. **HR SUPERVISORs GRANTED ACCESS / APPROVAL OF PROMOTION CONSIDERATION ROSTERS (PCRs)** – On / about 12 August 2023, the access role within the Integrated Personnel and Pay System - Army (IPPS-A) was expanded to include the role permission to approve integrations of Soldiers

on the PCR. Logic behind this expanded role was linked to legacy integrations resided with this same authority (*unit S1s integrated Soldiers onto the Promotion Recommended List prior to IPPS-A*). The HR Supervisor's will still use approved board proceedings as a source document for integrations. Reference: AR 600-8-19, Figure 3-1, Figure 3-2, Figure 3-3, and ATP 1-0.1, Paragraph 4-36.

9. **INTEGRATIONS NO LATER THAN 26TH DAY OF THE MONTH - GREENWICH MEAN TIME** – Integrations must be done no later than the 26th day of the month with the understanding IPPS-A operates on Greenwich Mean Time (*not the same as Eastern, Central, or Pacific Standard Time*). Unit S1s should be aware of the Greenwich Mean Time **date / time stamp** and plan accordingly when integrating Soldiers.

10. **ASC / ARC Difference Within Integrated Personnel and Pay System – Army (IPPS-A)** - Commanders / First Sergeants / Unit Human Resource Professionals, should be aware of the provisions outlined MILPER Message 22-436, Paragraph 10, in which the field was advised of the Administrative Records Corrections (ARC) had a name change now called Administrative System Corrections (ASC). Requests for backdated promotions are now called Administrative System Corrections (ASC). The new version of AR 600-8-19, Paragraph 3-23, reflects this name change. Unit S1s are reminded ARC request submitted via IPPS-A are not pay impacting request and do **NOT** result in the publication of a promotion orders. Refer to MILPER Message 22-436.

11. **MILPER Message 23-178,** Commanders / First Sergeants / Unit Human Resource Professionals, should be aware of the provisions outlined within this MILPER Message related to the Soldier Referral Program (SRP). The line of effort for processing early promotions related to the SRP was updated from unit S1s to the US Army Human Resources Command. Unit S1s should refrain from submitting IPPS-A – Special Promotion PARs on this specific Special Promotion. US Army Human Resources Command will initiate, process, and approve all qualified Soldiers via the USAREC consolidated validation roster. Refer to MILPER Message 23-178. That policy was extended by MILPER Message 24-026 until 27 DEC 2024.

12. **MILPER Message 23-022 expired 26 October 2023; superseded with release of AR 600-8-19 dated 21 June 2024.** Although this MILPER has expired, the contents remain relevant in that Commanders / First Sergeants / Unit Human Resource Professionals, should be aware of the provisions outlined in AR 600-8-19, Paragraph 3-23. Rules for processing administrative systems corrections (Regular Army and U.S. Army Reserve (Active Guard Reserve).

13. Weapon Scores into Digital Training Management System (DTMS), dated 03 March 2023, refer to HRC web page by clicking **HERE**.

14. **Monthly Promotion Timelines for Promotions to SGT / SSG**. IAW AR 600-8-19, Paragraph 3-3, f, promotion boards will be held from the 10th to the 26th of each month. Army-level promotion decisions (cutoff scores and by-name selections) are made based on known requirements and inventory data as of 0200 hours eastern standard time (EST) on the 2nd calendar day of the month. For example, for 01 February 2025 selections, what where the known requirements and inventory data as of 0200 hours EST on the 2nd of January 2025. Records will have to be updated by the 26th of each month for

promotion consideration on the first day of the second month. Eligibility for 1 February 2025 promotion pin on selection will be as of 31 December 2024, with a requirement to have supporting data entered into systems of record, no later than 26 December 2024.

15. **Invalid promotion boards -** Promotion boards must be conducted between the 10th through the 26th of the board month. A First Sergeant (E8 or below) as the board president or promotion boards conducted outside of the dates stated will make promotion boards invalid. The Junior Enlisted Promotions section will flag all Soldiers appearing on the promotion board proceedings. See AR 600-8-19, paragraph 3-10, a.

16. **MILPER Messages** – Unit S1, MPD personnel, and Soldiers, should review the following messages:

23-465, Special MOS Alignment Promotion Program (SMAPP)

23-517, Exception to Policy – AR 600-8-19 - Merit Promotions within the USAREC

23-518, Temporary Promotion Authority Department Army Select Recruiters (DASR) within the USAREC

24-026, Extension Early Promotions / Army Recruiting Ribbon under Soldier Referral Program (Pilot)

25-023, Temporary Promotion Authority for DASR By-Name List for the 15th of December 2024

25-024, Soldier Referral Program By-Name List for Early Promotion Advancement and the Award of the Army Recruiting Ribbon for January 2025

17. Junior Enlisted Promotion inquiries at 502-613-9013.

AGR PROMOTION QUALIFICATION SCORES FOR PROMOTION DURING FEBRUARY 2025

	CUT-OFF SCORES		ELIGIBLES ON LIST		PROMOTIONS (ESTIMATE)	
MOS	SGT	SSG	SGT	SSG	SGT	SSG
11B	798	798	0	0	0	0
11C	798	798	0	0	0	0
12B	798	237	0	4	0	2
12C	798	798	0	0	0	0
12D	798	798	0	0	0	0
12H	798	798	0	0	0	0
12K	798	798	0	0	0	0
12N	798	798	0	11	0	0
12R	798	798	0	0	0	0
12W	798	798	0	0	0	0
15F	798	798	0	0	0	0
15P	798	798	0	2	0	0
15Q	798	798	0	0	0	0
15R	798	798	0	0	0	0
15T	798	798	0	14	0	0
15U	798	798	0	0	0	0
15Y	798	798	0	0	0	0
25B	252	428	1	20	1	3
25H	798	798	0	2	0	0
25L	798	798	0	0	0	0
25N	798	798	0	0	0	0
25Q	798	798	0	0	0	0
25S	798	798	0	0	0	0
25U	798	297	1	11	0	1
27D	798	252	0	1	0	1
31B	798	798	0	0	0	0
31D	798	798	0	0	0	0
31E	798	798	0	5	0	0
35F	798	798	0	0	0	0
35G	798	798	0	0	0	0
35L	798	798	0	0	0	0
35M	798	798	0	0	0	0
35N	798	798	0	0	0	0
35T	798	798	0	0	0	0
36B	798	230	0	2	0	2

Note 1: Cut off score of 798 signifies no promotions needed.

AGR PROMOTION QUALIFICATION SCORES FOR PROMOTION DURING FEBRUARY 2025

	CUT-OFF SCORES		ELIGIBLES ON LIST		PROMOTIONS (ESTIMATE)	
MOS	SGT	SSG	SGT	SSG	SGT	SSG
37F	798	258	0	2	0	1
38B	798	798	0	5	0	0
42A	40	511	16	302	16	4
46Q	798	798	0	0	0	0
46R	798	798	0	0	0	0
46S	798	798	0	0	0	0
56M	798	133	0	1	0	1
68A	798	798	0	0	0	0
68C	798	798	0	0	0	0
68E	798	798	0	0	0	0
68G	798	798	0	0	0	0
68J	146	798	2	19	2	0
68Q	798	798	0	0	0	0
68R	798	798	0	0	0	0
68W	798	798	0	0	0	0
68X	798	798	0	0	0	0
74D	798	308	0	3	0	1
79R	798	798	0	0	0	0
79V	798	798	0	0	0	0
88H	798	798	0	0	0	0
88K	798	798	0	0	0	0
88L	798	798	0	0	0	0
88M	798	798	0	0	0	0
88N	798	40	0	1	0	1
89A	798	798	0	0	0	0
89B	798	798	0	9	0	0
91B	82	425	5	169	5	5
91C	798	798	0	6	0	0
91D	798	798	0	5	0	0
91F	798	798	0	0	0	0
91H	798	798	0	0	0	0
91J	798	798	0	0	0	0
91L	798	798	0	0	0	0
92A	798	350	0	10	0	1
92F	798	263	0	9	0	1

Note 1: Cut off score of 798 signifies no promotions needed.

AGR PROMOTION QUALIFICATION SCORES FOR PROMOTION DURING FEBRUARY 2025

	CUT-OFF SCORES		ELIGIBLES ON LIST		PROMOTIONS (ESTIMATE)	
MOS	SGT	SSG	SGT	SSG	SGT	SSG
92G	52	798	2	7	1	0
92L	798	798	0	0	0	0
92M	798	798	0	0	0	0
92R	798	798	0	0	0	0
92S	798	347	0	3	0	1
92W	798	798	0	5	0	0
92Y	52	504	8	276	7	6
94D	798	798	0	0	0	0
94F	798	798	0	0	0	0
TOTALS			**35**	**904**	**32**	**31**

Note 1: Cut off score of 798 signifies no promotions needed.