



DEPARTMENT OF THE ARMY  
U.S. ARMY HUMAN RESOURCES COMMAND  
1600 SPEARHEAD DIVISION AVENUE DEPARTMENT 472  
FORT KNOX, KY 40122-5407

AHRC-PDV-PE

27 August 2018

MEMORANDUM FOR United States Army, Promotion Work Centers (PWCs)

SUBJECT: Headquarters, Department of the Army (HQDA) Promotion Point Cutoff Scores for 1 September 2018 and Semi-Centralized Reminders and General Information for the Active Army (AA)

1. **References:**

a. Army Regulation (AR) 600-8-19, Enlisted Promotions and Reductions - Published on 25 April 2017, effective date 25 May 2017.

b. Army Directive 2017-28 (Sergeant and Staff Sergeant Promotion Recommended List), dated 7 December 2017.

2. **Work Analysis and Integration.**

a. **Purpose:** To reinforce current procedures concerning the above subject.

b. **Function:** Enlisted Promotions and Reductions.

c. **Task:** Process monthly HQDA promotion point cutoff scores and enlisted promotion information.

3. Eligible Soldiers who meet the following criteria may appear before a promotion board between 20 July 2018 through 4 August 2018 as follows:

a. To Staff Sergeant (SSG) must complete Structured Self Development (SSD) 2 prior to board appearance. In accordance with (IAW) AR 600-8-19, paragraph 1-28 a (3).

b. To SSG **primary** zone: Sergeant (SGT) with minimum 71 months time in service (TIS) and 17 months time in grade (TIG).

c. To SSG **secondary** zone: SGT with minimum 47 months TIS and 6 months TIG.

d. To SGT must complete SSD 1 prior to board appearance, IAW AR 600-8-19, paragraph 1-28 a. (1).

e. To SGT **primary** zone: Corporal (CPL) /Specialist (SPC) with minimum 35 months TIS and 11 months TIG.

f. To SGT **secondary** zone: CPL/SPC with minimum 17 months TIS and 5 months TIG.

g. Soldiers must meet all eligibility criteria IAW reference 1 b, Table 3-1.

AHRC-PDV-PE

SUBJECT: Headquarters, Department of the Army (HQDA) Promotion Point Cutoff Scores for 1 September 2018 and Semi-Centralized Reminders and General Information for the Active Army (AA)

4. Soldiers (including Mandatory List Integration (MLI)) who are otherwise eligible and held recommended list status as of 20 July 2018 through 8 August 2018 and who meet or exceed the cutoff score as they appear beginning on page 4, and the criteria listed below, may be promoted effective 1 September 2018 as follows:

- a. To SSG must graduate the Advanced Leader Course (ALC) before they are eligible for consideration for promotion pin-on to SSG, IAW AR 600-8-19, paragraph 1-28 a (4).
- b. To SSG **primary** zone: SGT with minimum 72 months TIS and 18 months TIG.
- c. To SSG **secondary** zone: SGT with minimum 48 TIS and 7 months TIG.
- d. To SSG **MLI**: SGT with minimum 84 months TIS and 24 months TIG.
- e. To SGT must graduate the Basic Leader Course (BLC) before they are eligible for consideration for promotion pin-on to SGT, IAW AR 600-8-19, paragraph 1-28 a (2).
- f. To SGT **primary** zone: CPL/SPC with minimum 36 months TIS and 12 months TIG.
- g. To SGT **secondary** zone: CPL/SPC with minimum 18 months TIS and 6 months TIG.
- h. To SGT **MLI**: CPL/SPC with minimum 48 months TIS and 24 months TIG.
- i. Soldiers must meet all eligibility criteria IAW reference 1 b, Table 3-3.

5. After Soldiers appear on the HQDA Promotion Selection By-Name List, units are required to ensure that Soldiers (SPC/SGT) have a current record Army Physical Fitness Test on the promotion effective date 1 September 2018, are not flagged, not barred to continued service, graduates of BLC for promotion to SGT, and ALC for promotion to SSG.

6. **SPC Waiver Information:** The Directorate of Military Personnel Management (DMPM), Army G1 has announced the variable Specialist waiver ceiling percentage is 25%, IAW AR 600-8-19, paragraph 2-5h.

BY THE ORDER OF THE SECRETARY OF THE ARMY:



WILLIE E. YARBRAV JR.  
SGM, USA  
Chief, Enlisted Promotions  
Promotions Branch

AHRC-PDV-PE

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## REMINDERS/GENERAL INFORMATION:

1. **Sergeant and Staff Sergeant Promotion Recommended List** - Semi-Centralized promotions policy change effective May 2018 promotion month. Visit our HRC Enlisted Promotion Recommended List Integration to Sergeant and Staff Sergeant web page by clicking [here](#).

There are updated AAA-294 Report slides (Enlisted Promotion Report) on the HRC Website, at the following link:

<https://www.hrc.army.mil/content/AC%20JR%20Enlisted%20Promotion%20Information%20Link>.

2. **Invalid promotion boards** - Promotion boards must be conducted between the 20th of the month proceeding the board month and no later than the 4th day of the board month. A First Sergeant (E8 or below) as the board president or promotion boards conducted outside of the dates stated will make promotion boards invalid. The Junior Enlisted Promotions section will flag all Soldiers appearing on the promotion board proceedings. See AR 600-8-19, paragraph 3-12 d, composition of promotion boards.

3. **AR 600-8-19**, Enlisted Promotions and Reductions - Published on 25 April 2017 with an effective date of 25 May 2017. To obtain a copy go to <http://www.apd.army.mil/>.

4. **Promotion Point Worksheet (PPW) Training, Assessment and Access** – Click [here](#) for more information.

5. **Select – Train – Educate - Promote (STEP)** - Visit our HRC Enlisted STEP web page by clicking [here](#). **Soldiers who are not fully qualified for promotion will not be selected for promotion pin-on regardless of the promotion point cut off scores.**

6. Online training course certificates cannot be used to update completion of military resident courses in eMILPO. Promotions obtained with erroneous promotion points will result in an administrative reduction.

7. **MILPER Messages** – Unit S1 and MPD personnel and Soldiers should review the following messages: 13-212, 13-340, 14-358, 15-022, 15-264, 16-067, 16-186, 17-022, 17-187, 17-193, 17-200, 17-309, 17-359, 17-386, 17-400, 18-008, and 18-112.

8. Jr. enlisted promotion inquiries, email [usarmy.knox.hrc.mbx.tagd-jr-enlisted-promotions@mail.mil](mailto:usarmy.knox.hrc.mbx.tagd-jr-enlisted-promotions@mail.mil).



AHRC-PDV-PE

SUBJECT: Headquarters, Department of the Army (HQDA) Promotion Point Cutoff Scores for 1 September 2018 and Semi-Centralized Reminders and General Information for the Active Army (AA)

**AA PROMOTION QUALIFICATION SCORES FOR PROMOTION DURING SEPTEMBER 2018**

MOS	CUT-OFF SCORES				ELIGIBLES ON LIST				PROMOTIONS (EST)			
	...SGT...		...SSG...		...SGT...		...SSG...		...SGT...		...SSG...	
	PZ	SZ	PZ	SZ	PZ	SZ	PZ	SZ	PZ	SZ	PZ	SZ
25E	798	798	15	15	0	0	0	0	0	0	0	0
25L	484	484	563	798	47	3	23	0	3	1	4	0
25M	798	798	798	798	22	0	0	2	0	0	0	0
25N	131	399	15	15	43	3	14	4	43	3	14	4
25P	40	40	473	473	3	0	17	3	3	0	4	2
25Q	40	40	15	15	14	3	10	3	14	3	10	3
25R	798	798	15	15	19	1	0	0	0	0	0	0
25S	322	350	554	571	38	2	51	3	19	1	8	2
25U	353	403	15	15	78	9	9	5	38	4	9	5
25V	516	798	521	798	23	0	4	0	2	0	1	0
27D	40	40	15	15	3	3	0	0	3	3	0	0
29E	40	40	448	798	0	0	52	2	0	0	5	0
31B	386	395	549	562	192	21	232	17	77	14	37	9
31D	40	40	597	798	2	2	46	17	2	2	4	0
31E	40	40	346	798	6	0	12	0	6	0	5	0
31K	466	798	798	798	15	0	0	0	4	0	0	0
35F	245	378	15	15	25	8	39	27	25	8	39	27
35G	276	406	15	15	8	3	4	1	8	3	4	1
35L	40	40	326	446	0	0	13	4	0	0	13	4
35M	40	40	493	493	11	0	11	17	11	0	5	13
35N	452	454	397	411	126	14	34	6	23	3	22	6
35P	798	798	798	798	0	0	1	0	0	0	0	0
35PAD	798	798	798	798	37	0	18	1	0	0	0	0
35PAE	395	798	535	798	2	0	1	0	2	0	1	0
35PAP	798	798	518	798	0	0	2	0	0	0	2	0
35PAV	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)
35PAZ	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)	(SEE 35PAD)
35PCM	526	798	798	798	19	0	12	0	4	0	0	0
35PDG	798	798	257	798	4	0	1	0	0	0	1	0
35PFR	404	798	798	798	2	0	5	1	2	0	0	0
35PJN	798	798	614	798	0	0	1	0	0	0	1	0
35PKP	474	798	798	798	14	0	22	1	3	0	0	0
35PPF	360	798	482	798	1	0	2	0	1	0	2	0
35PPG	(SEE 35PPF)	(SEE 35PPF)	(SEE 35PPF)	(SEE 35PPF)	(SEE 35PPF)	(SEE 35PPF)	(SEE 35PPF)	(SEE 35PPF)	(SEE 35PPF)	(SEE 35PPF)	(SEE 35PPF)	(SEE 35PPF)
35PPU	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)
35PPV	346	798	798	798	4	0	0	0	3	0	0	0
35PPW	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)	(SEE 35PPV)
35PQB	798	798	735	798	26	0	23	1	0	0	2	0
35PRU	294	798	237	289	1	0	14	1	1	0	14	1
35PTA	798	798	798	798	0	0	0	0	0	0	0	0
35Q	486	565	435	798	10	4	5	1	1	2	2	0
35S	286	798	533	798	21	0	59	0	17	0	9	0
35T	40	40	15	15	4	1	4	3	4	1	4	3
36B	479	489	452	538	34	11	7	8	13	7	5	8



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	...SGT...		...SSG...		...SGT...		...SSG...		...SGT...		...SSG...	
	PZ	SZ	PZ	SZ	PZ	SZ	PZ	SZ	PZ	SZ	PZ	SZ
89A	40	40	NA	NA	0	1	NA	NA	0	1	NA	NA
89B	40	40	15	15	9	0	11	2	9	0	11	2
89D	579	798	15	15	97	4	7	0	12	0	7	0
91A	40	40	258	343	4	0	8	4	4	0	4	3
91B	40	40	592	593	59	12	291	41	59	12	53	12
91C	485	499	708	798	70	7	103	3	10	2	2	0
91D	457	475	727	798	59	10	80	7	10	4	1	0
91E	326	798	647	798	22	0	36	1	11	0	6	0
91F	468	798	798	798	49	1	23	1	6	0	0	0
91G	40	40	NA	NA	0	0	NA	NA	0	0	NA	NA
91H	40	40	543	650	2	1	29	3	2	1	1	1
91J	563	798	NA	NA	33	1	NA	NA	1	0	NA	NA
91L	40	40	486	798	4	3	6	2	4	3	1	0
91M	40	40	15	15	4	2	7	3	4	2	7	3
91P	40	40	15	15	1	0	1	0	1	0	1	0
91S	234	270	284	798	9	3	4	0	9	3	4	0
92A	458	463	712	798	169	33	311	24	38	11	6	0
92F	350	356	557	609	106	27	37	4	68	16	25	3
92G	40	40	15	15	20	4	1	0	20	4	1	0
92L	40	40	798	798	0	2	2	3	0	2	0	0
92M	40	40	15	15	3	1	1	3	3	1	1	3
92R	40	40	15	15	3	1	0	0	3	1	0	0
92S	40	40	798	798	3	0	12	0	3	0	0	0
92W	40	40	556	798	4	2	33	4	4	2	8	0
92Y	40	40	578	579	32	12	284	43	32	12	30	12
94A	40	40	15	15	0	0	0	0	0	0	0	0
94D	391	798	368	368	5	1	2	2	1	0	0	1
94E	461	798	621	798	25	3	11	3	2	0	1	0
94F	527	538	15	15	45	2	2	0	3	1	2	0
94H	313	798	15	15	1	0	0	0	1	0	0	0
94M	375	798	564	564	2	0	8	1	1	0	0	1
94P	40	40	15	15	0	0	0	0	0	0	0	0
94R	254	798	15	15	4	0	0	1	2	0	0	1
94S	40	40	542	798	1	0	15	2	1	0	1	0
94T	798	798	15	15	0	0	0	0	0	0	0	0
94Y	798	798	15	15	0	0	0	0	0	0	0	0
TOTALS					5082	622	3241	643	1576	322	907	357

AHRC-PDV-PE

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The STAR MOS listing is a management tool. These are MOSs in which more Soldiers may have been promoted on 1 September 2018 if more had been reflected in the Total Army Personnel Database with an eligible date and promotion point score. Soldiers possessing an MOS listed as a STAR MOS are still required to meet or exceed an announced cutoff score.

**SGT**

09L, 11B, 12B, 12C, 12K, 12P, 12T, 12W, 13B, 13F, 13M, 14P, 15N, 19D, 19K, 25P, 25Q, 27D, 29E, 31D, 31E, 35L, 35M, 35T, 46Q, 46R, 56M, 68F, 68N, 68U, 68Y, 74D, 88H, 88K, 88N, 89A, 89B, 91A, 91B, 91G, 91H, 91L, 91M, 91P, 92G, 92L, 92M, 92R, 92S, 92W, 92Y, 94A, 94P, 94S.

**SSG**

09L, 11B, 11C, 12B, 12C, 12D, 12M, 12N, 12T, 12Y, 13B, 13F, 13J, 13M, 13R, 14E, 14T, 15E, 15Q, 15R, 15T, 15U, 15W, 15Y, 19D, 19K, 25C, 25D, 25E, 25N, 25Q, 25R, 25U, 27D, 35F, 35G, 35T, 42A, 46Q, 51C, 68A, 68B, 68C, 68H, 68R, 68S, 68W, 74D, 79R, 79S, 88K, 88M, 89B, 89D, 91M, 91P, 92G, 92M, 92R, 94A, 94F, 94H, 94P, 94R, 94T, 94Y.

**NOTE:** Soldiers holding a STAR MOS should be given a high priority for BLC attendance due to increased promotion potential.